

2023 PAYROLL DEADLINES FOR PERSONNEL ACTIONS
(Additional Payment Forms, ePAFs or pPAFs)

Pay Period Name	Pay Period Begin Date	Pay Period End Date	Action Due Date for Final HR Approver⁵:	Pay Check Date
N	12/23/22	01/05/23	12/09/22	01/13/23
O	01/06/23	01/19/23	01/06/23	01/27/23
P	01/20/23	02/02/23	01/20/23	02/10/23
Q	02/03/23	02/16/23	02/03/23	02/24/23
R	02/17/23	03/02/23	02/17/23	03/10/23
S	03/03/23	03/16/23	03/03/23 ¹	03/24/23
T	03/17/23	03/30/23	03/17/23	04/07/23
U	03/31/23	04/13/23	03/31/23	04/21/23
V	04/14/23	04/27/23	04/14/23	05/05/23
W	04/28/23	05/11/23	04/28/23	05/19/23
X	05/12/23	05/25/23	05/12/23	06/02/23
Y	05/26/23	06/08/23	05/26/23	06/16/23
Z	06/09/23	06/22/23	06/09/23	06/30/23
A	06/23/23	07/06/23	06/23/23	07/14/23
B	07/07/23	07/20/23	07/07/23 ²	07/28/23
C	07/21/23	08/03/23	07/21/23	08/11/23
D	08/04/23	08/17/23	08/04/23	08/25/23
E	08/18/23	08/31/23	08/18/23	09/08/23
F	09/01/23	09/14/23	09/01/23	09/22/23
G	09/15/23	09/28/23	09/15/23	10/06/23
H	09/29/23	10/12/23	09/29/23	10/20/23
I	10/13/23	10/26/23	10/13/23	11/03/23
J	10/27/23	11/09/23	10/27/23 ³	11/17/23
K	11/10/23	11/23/23	11/10/23	12/01/23
L	11/24/23	12/07/23	11/24/23 ⁴	12/15/23
M	12/08/23	12/21/23	12/08/23	12/29/23

¹ Deadline for Summer Graduate Assistant Appointments

² Deadline for Fall Graduate Assistant Appointments

³ Deadline for Spring Graduate Assistant Appointments

⁴ Subject to change

⁵ One Time Pay Requests requiring Sponsored Research approval should be submitted to SRAS at least 2 days prior to the HR deadline.