



The Florida State University
Office of Financial Aid
Tallahassee FL 32306-2430
(850) 644-0539 Fax 850-644-6404 www.finaid.fsu.edu

Appeal of State of Florida Programs Requirement for Repayment of Bright Futures Disbursement due to course drop or withdrawal

Effective Fall 2009 (reference 2009 Florida Senate Bill 1696) students who drop or withdraw from any class funded in any part by a Florida Bright Futures scholarship must repay the portion of funds applied to that class.

A student has the right to appeal the reduction of a Florida Bright Futures award (BF) if he/she drops/withdraws from a class due to extenuating circumstance such as a verifiable illness or emergency. To appeal, a student must submit a written request for an appeal to the financial aid office at the institution he or she was attending at the time the problem occurred. The institution will review the situation and make a determination as to whether the appeal of the repayment requirement may be approved.

In order to appeal the reduction/repayment of Bright Futures funding for this term due to credits dropped/withdrawn, complete the student appeal section on the back and return this document to the Office of Financial Aid (4400 University Center Building A).

You will be contacted regarding the decision of your appeal.

- **If your appeal is approved, be advised that the credit hours will be counted as used against your total Bright Futures eligibility.**
- **If the appeal is approved, the FSU charge for the Bright Futures repayment will be adjusted.**
- **If the appeal is denied, you will be responsible for repayment of the Bright Futures amount disbursed for the credits dropped.**

Required for an Appeal - documentation to verify the illness or emergency may include, but is not limited to, one or more of the following:

For Illness/Personal injury

- a written statement from a medical or mental health professional, or a college or university official, of the impact of this illness/emergency on our decision to drop or withdraw from the course.
- If applicable, a copy of a bill for services rendered by a medical or mental health professional, or a document submitted by a medical or mental health professional describing the dates and services provided.

For Emergencies:

- an objective report of the occurrence such as a police report, divorce documents, insurance damage reports for natural disasters, bill for services related to the emergency, obituary.
- a written statement from a medical or mental health professional, your academic adviser or a credible professional, such as a member of the clergy or a college or university official, of the impact of this illness/emergency or your academic performance

