



The Florida State University
 Office of Financial Aid
 Tallahassee FL 32306-2430
 (850) 644-0539
 www.fsu.edu

2009-2010 Verification Worksheet

INDEPENDENT STUDENT

Your application was selected for review in a process called "Verification." In this process, the school will be comparing information from your application with signed copies of your (and your spouse's, if you are married) 2008 tax forms, or with W-2 forms or other financial documents. If there are differences between your application information and your financial documents, the school will send corrections electronically, to have your information reprocessed.

You are required by law to provide all requested documentation. Try to complete verification as soon as possible, so that your financial aid won't be delayed.

What you should do:

1. Collect your (and your spouse's) financial documents (signed income tax forms, W-2 forms, etc.).
2. Fill in and sign the worksheet.
3. Return the completed worksheet, tax forms and any other documents your school needs to the Office of Financial Aid.
4. The Office of Financial Aid will compare information on the documents and make necessary corrections and electronically send it back to the application processor.

A. STUDENT INFORMATION

Last name	First name	M.I.	Social Security Number
Address (include apt. no.)		Date of Birth	
City	State	Zip Code	Phone number (include area code)

B. FAMILY INFORMATION

List the people that you (and your spouse) will support between July 1, 2009 and June 30, 2010, Include:

- your spouse
- your dependent children (if you provide more than half of their support).

Include other people as part of your family only if:

- they lived with you and received more than half of their support from you (or your spouse) at the time you completed your student aid application
AND
- they will continue to get more than half their support from you July 1, 2009 through June 30, 2010.

Write the names of all household members excluding yourself. Also write in the name of the college for any household member who will be attending college at least half-time between July 1, 2009 and June 30, 2010 and will be enrolled in a degree or certificate program.

Full Name	Age	Relationship	College

C. STUDENT & SPOUSE (if married) TAX FORMS AND INCOME INFORMATION

INDEPENDENT

1. For all tax filers include a photocopy of the 2008 IRS Income Tax Return filed. If you did not keep a copy of the tax return, request a printout from the Internal Revenue Service or a copy from your tax preparer.

STUDENT

Check here if attaching signed tax return or will forward tax return when completed.

Check here if you will not file and are not required to file a 2008 U.S. Income Tax Return.

2. If you (student) did not file and are not required to file a 2008 IRS Income Tax Return, list below your employer(s) and any income earned from work received in 2008. **IF ANSWER IS ZERO OR DOES NOT APPLY, YOU MUST ENTER 0.**

STUDENT AMOUNT	SOURCES (USE THE W-2 FORM OR OTHER EARNINGS STATEMENTS)
\$	
\$	
\$	
\$	

3. If your spouse did not file and is not required to file a 2008 U.S. Income Tax Return, list below your spouse's employer(s) and any income earned from work received in 2008. **IF ANSWER IS ZERO OR DOES NOT APPLY, YOU MUST ENTER 0.**

SPOUSE AMOUNT	SOURCES (USE THE W-2 FORM OR OTHER EARNINGS STATEMENTS)
\$	
\$	
\$	
\$	

4. On chart below list all untaxed income received in 2008 for both student and spouse. **IF ANSWER IS ZERO OR DOES NOT APPLY, YOU MUST ENTER 0.**

STUDENT	CALENDAR YEAR 2008
A	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including but not limited to amounts reported on the W-2 Form in Box 12a through 12d, codes D, E, F, G, H, and S.
B	IRA deductions and payments to self-employed SEP, SIMPLE, and Keogh and other qualified plans from IRS Form 1040- line 28 + line 32 or 1040A -line 17.
C	Child support received for all children. Don't include foster care or adoption payments.
D	Tax exempt interest income from IRS Form 1040-line 8b or 1040A-line 8b.
E	Untaxed portions of IRA distributions from IRS Form 1040—lines (15a minus 15b) or 1040A—lines (11a minus 11b). Exclude rollovers. If negative, enter a zero here.
F	Untaxed portions of pensions from IRS Form 1040-(line 16a minus 16b) or 1040A—lines (12a minus 12b). Excluding rollovers. If negative, enter a zero.
G	Housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits)
H	Veterans' noneducation benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study Allowances.
I	Other untaxed income not reported, such as workers' compensation, disability, etc. Don't include student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.
J	Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form.

D. SIGN THIS WORKSHEET

By signing this worksheet, I certify that all the information reported to qualify for Federal student aid is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student Date

Spouse Date

SEND THIS FORM TO THE OFFICE OF FINANCIAL AID. DON'T FORGET YOUR TAX FORMS.